

Draft - Unapproved

**VIRGINIA BOARD OF DENTISTRY
DENTAL LABORATORY WORK GROUP
MINUTES
May 18, 2012**

TIME AND PLACE: The meeting of the Dental Laboratory Work Group of the Board of Dentistry was called to order at 11:03 a.m. on May 18, 2012 in Training Room 1, Department of Health Professions, 9960 Mayland Drive, Suite 201, Richmond, Virginia.

PRESIDING: Robert B. Hall, Jr., D.D.S, President

MEMBERS PRESENT: Herbert R. Boyd, III, D.D.S.
Dag Zapatero, D.D.S.
Scott Miller, D.D.S.
David C. Sarrett, D.D.S.

STAFF PRESENT: Sandra K. Reen, Executive Director
Elaine J. Yeatts, DHP Policy Analyst
Huong Vu, Operations Manager

APPROVAL OF MINUTES: Dr. Hall asked if members have any questions or comments about the minutes. None were noted. The minutes were approved.

MODIFICATION OF THE BOARD'S WORK ORDER FORMS: Dr. Hall stated that he would like to start with discussion on modifying the Board's work order forms to be more user friendly. Dr. Zapatero suggested that the Board get rid of the forms since the Board has no authority to require laboratories to complete them. Ms. Yeatts noted that the current statute requires the Board to issue these forms which include required minimum information. Discussion of the Board's authority to enforce the use of the forms followed. Dr. Sarrett said that the current law should be modified to address current technology. He added that the Board needs to provide direction for what dentists and dental labs are required to document then post the directions with the work order forms as templates that meet the requirements of the law. Ms. Yeatts added that clarification that different ways to store records could also be addressed. There was consensus to create guidance on the requirements for work orders.

After much discussion, the work group decided to make the following change to the work order forms:

- Add "TEMPLATE" after "APPROVED" to the title of the forms
- Rewrite the introduction to make it clearer that different forms and formats are acceptable.
- Make email addresses optional
- Add location of fabrication
- Delete dentist contact information from the subcontractor work order form

- Delete items 1, 2, 4, and 5 in Instructions to Lab section on both forms and on the Dental Laboratory Work Order Form replace these with checkboxes a dentist might use to authorize subcontracting
- Move item 3 of "Instructions to Lab" to the type and quality of materials section

Dr. Hall asked Ms. Reen to develop the directions and revise the forms then forward them for review by the work group prior to the June Board business meeting. Ms. Reen agreed.

EDITING OF VDA'S LEGISLATION:

Ms. Reen referred the work group to the green pages that lists the implementation problems with the proposed legislation. She added that the Board is here to provide technical assistance if the VDA decides to advance the proposed bill. She added that the language in the legislation and the explanation provided in the VDA/BOD Point of Origin and Material Disclosure Workgroup Discussion paper are inconsistent so she and Ms. Yeatts were unable to draft revisions for discussion. Ms. Reen suggested that the legislation be rewritten.

Dr. Sarrett suggested that, instead of advancing the proposed bill, the VDA could consider developing a registry or clearinghouse so dental labs could voluntarily apply to be listed as doing business in the Commonwealth. Ms. Yeatts indicated that there are models for this type of service.

VDA's goals for registration were discussed with Dr. Zapatero explaining that subcontractors should not be required to register and Dr. Boyd recommending that the VDA scrap the idea of registration for only point of origin and materials disclosure. Dr. Hall acknowledged that the VDA and the Board continue to disagree on the need to register labs. Ms. Reen added that the Board is still interested in studying the need for regulation and asked the VDA to consider agreeing to a joint study. Dr. Zapatero said the VDA had studied this and another study was not needed. Ms. Reen suggested that, if the VDA decides to move forward with legislation, that it review its goals and discussion points to draft a new bill. Dr. Miller said the VDA will discuss how to proceed with its interests and will follow-up with the Board.

ADJOURNMENT:

Dr. Hall asked if there were any other matters to discuss. When none were identified, Dr. Hall adjourned the meeting at 1:19 p.m.

Robert B. Hall, Jr., President

Sandra K. Reen, Executive Director

Date

Date